

Fordley Primary School
Dudley Drive
Dudley
Northumberland
NE23 7AL



Phone: 0191 2502207

Email: office@fordleyprimary.org.uk

Website: www.fordleyschool.com

Twitter: @FordleyPrimary

Headteacher: Mrs C.L. Withers (BA QTS Hons, NPQH)

Deputy Headteacher: Mr C. Maule (PGCE, LLME)

Before School Childcare (formerly Breakfast Club)

Who can use this provision?

This will be available for parents/carers who need the childcare for **work reasons only**.

This is because we will need to continue to keep the numbers low as we cannot predict the status of COVID-19 in September

We will continue to have 'soft opening' for all children between 8:30-8:50 and will offer a breakfast snack during this time.

How do I book a place?

If you need to book a place for your child at **Before School Childcare**, we will need to know a week in advance which days your child will be in the childcare provision. You can do this by emailing office@fordleyprimary.org.uk

If you do not need a place yet, but may in future, all we ask is that you email the week before you require a place to let us know which days.

If you have regular days each week, please just email at the start of the half term and that will be sufficient.

When and where can I drop my child off?

Children attending **Before School Childcare** can be brought to school between **8:00 - 8:15** (car park will be open until 8:15).

They will need to be taken (**by an adult**) to the following locations depending on their year groups (see map):

- KS1 doors (Nursery, Reception, Year 1 and Year 2 children only)
- KS2 door (Year 3-Year 6 children only)

They will be signed in at these locations by a member of school staff. This is because we **must continue to comply with test, track and trace regulations**.



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Is there any charge for this provision?

Reception to Y6 No Charge - We currently access funding from Greggs to support with our provision for R-Y6 children only so, at this time, we do not charge for Reception to Year 6 children.

Nursery £1 per day - However, there is a £1 daily charge for Nursery children because we have to have a higher ratio of adults for Nursery children (and the Greggs funding does not cover this).

Please note:

- *Children can only attend Before School Childcare if this is needed because you need to be at a place of work for a specific time (if you are working from home or do not start work until later in the day, I would request that you bring your child to school from 8:30am)*
- *Doors will open at 8:00am and **not before***
- *Doors will close at 8:15am (this is to ensure we have a gap in time before the rest of the school can start to arrive from 8:30am)*
- *Your child must be handed over to a school member of staff at their allocated door by an adult*
- *Breakfast will be available in class from 8:30 for all children, should they wish to have it (taking into account any known allergies e.g. we will not be serving toast in year groups where we know there are wheat and dairy allergies)*

Yours sincerely,

Mrs C.L. Withers
Headteacher

